Gmail and Apple Mail Configuration

Configuring email with Apple Mail in macOS.

Add an Account

1. Make sure your operating system is up to date.
2. Select the Apple Menu, then select **System Preferences**.
3. Select **Internet Accounts**.

4. Select **Google**.
5. Select **Open Browser**.
6. Type in your full Swarthmore email address and select **Next**.

7. On the Swarthmore login screen enter your Swarthmore username and password, then click **Login**.
8. Authenticate with Duo.
9. Select the apps you want to use with this account. Click **Done**.

10. Close the Internet Accounts window. Your mail is now set up.