Resetting Passwords

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Faculty & Staff

To set or change your Swarthmore password, please visit password.swarthmore.edu. For step-by-step help visit our password change instructions. For help choosing a password visit our password tips page.

All faculty and staff at Swarthmore College are assigned a user name and employee ID number. With these two pieces of information, you will be able to set a password at password.swarthmore.edu using our password reset instructions. Your password will expire every 180 days and will need to be reset.

The department for which you work will request account creation through either the Provost Office (for faculty) or the HR Office (for staff). Once the account is created, your hiring manager will contact you with instructions. New faculty and staff can request an account through their new supervisor prior to arrival.

Resetting Passwords

Your username and password can be used to access various campus resources, such as:

- The campus wireless network eduroam (on your personal computer, laptop or mobile device)
- Email
- mySwarthmore
- Log onto campus computers

Change your Banner Password

1. Go to Administrative Tools
   - Enter your Email Username.
   - Enter your Email Password.
2. Enter the new Banner password you would like.
3. Click the Submit button to change the password.

Students

To set or change your Swarthmore password, please visit password.swarthmore.edu. For step-by-step help visit our password change instructions. For help choosing a password visit our password tips page.

All students attending class at Swarthmore College are assigned a username and a student ID number. With these two pieces of information, you will set your password at password.swarthmore.edu using our password reset instructions. Your password will expire every 180 days and will need to be reset. Accounts are created for new students when they enroll at Swarthmore. Accounts are created for visiting students when they enroll in a class.

If you have not received a username and ID number, please contact the Registrar’s Office (registrar@swarthmore.edu).

Your username and password can be used to access various campus resources, such as:

- The campus wireless network eduroam (on your personal computer, laptop, or mobile device)
- Email
- mySwarthmore
- Log onto campus computers
- Moodle (access may take up to 24 hours and may also require class registration)

Guest Accounts (wireless access only)

College visitors who do not have College IDs may use the wireless network called SwatGuest. Guest accounts may be attained by following the self-service instructions.

Identity Management

Are you curious how accounts are created and managed at Swarthmore? This information is available on our Identity Management page.